

vControl® Cloud Services Guide to Getting Started

Release Beta 2.0



Contents

I. Overview	4
Initial registration for your organization.....	4
Endpoint management	4
Registration of additional vControl users	4
User management	4
vControl client.....	4
II. Creating a New Account.....	5
III. Adding Endpoints	8
IV. User Management	10
V. Download and Install the vControl Client Software	11
VI. Starting the Client Software.....	12



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I. Overview

Vyopta vControl Cloud Services provides a simplified call and codec control application for organizations that have invested in Cisco TelePresence products. Additionally, vControl Cloud Services provides administrators the ability to manage users using the vControl application throughout the enterprise (i.e. limiting access to certain codecs etc.).

When registering an organization to vControl Cloud Services, it is important to note that each organization is identified by its domain name (i.e. Vyopta.com). As a result, the first person who registered from an organization will become the default Administrator for that organization. Administrator status can be changed at a later time as needed.

The following is a summary of activities you will need to complete to begin using the vControl Cloud Services. A link to the relevant section of this Guide is included in each section to help you navigate quickly.

Initial registration for your organization

As mentioned above, the first user to create an account for your organization will automatically become the default administrator. The steps to setting up the first account are similar to setting up other accounts. Click to learn more about setting up your first initial account:

[Create your initial account](#) (pg 4)

Endpoint management

Endpoints available for access via Vyopta's vControl Cloud Services are entered by the Administrator through the organization's vControl web portal. Click to learn more about adding endpoints:

[Adding Endpoints](#) (pg 8)

Registration of additional vControl users

Please click the link to learn how additional vControl Cloud Services users can be added:

[Create a new account](#) (pg 4)

User management

Vyopta's vControl Cloud Services users can update their profiles (phone number/password) through the web portal. Click to learn more about how to change profile information:

[User Management](#) (pg 11)

vControl client

Click to learn about downloading and installing the latest version of the vControl software client:

[Download/Install Client Software](#) (pg 13)

Click to learn more about logging into the vControl Cloud Services with the vControl software client:

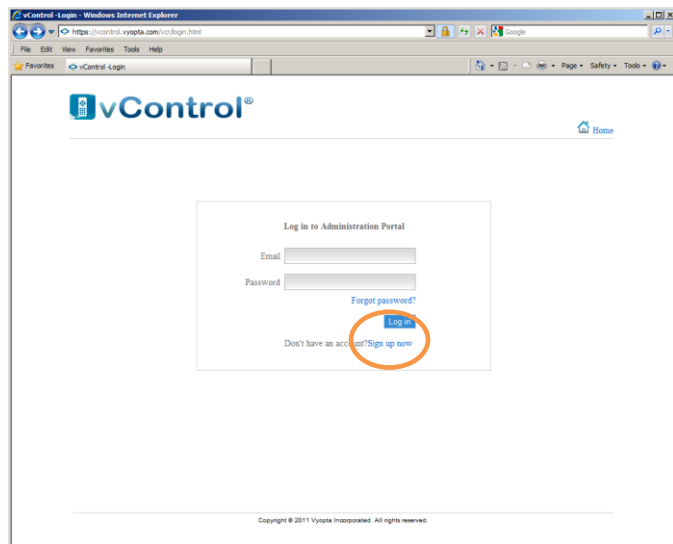
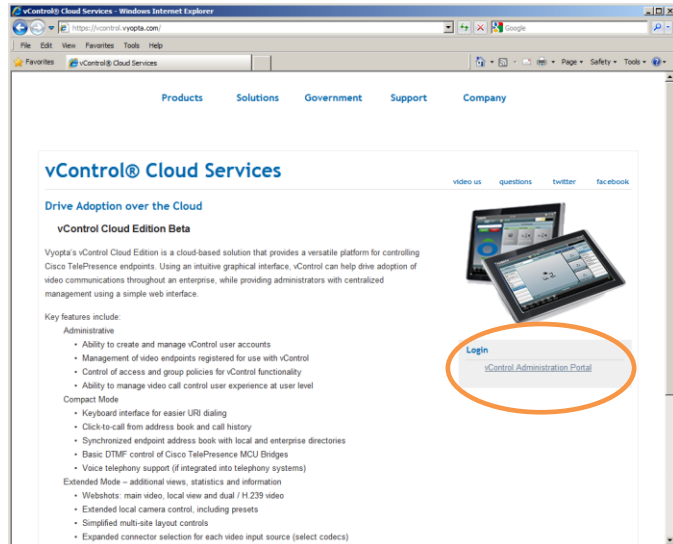
[Starting the Client Software](#) (pg 14)

II. Creating a New Account

1. Accessing Registration page:
 - a. To create your first or an additional account for vControl Cloud Services, please navigate to the registration page using a web browser. The registration page address is:

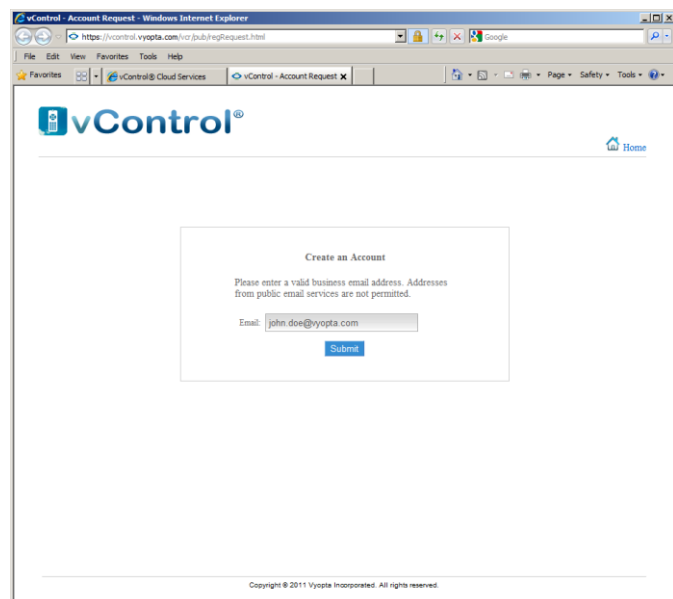
<http://vcontrol.vyopta.com>

- b. Once on the registration page, click the “vControl Administration Portal” (Circled in orange)
 - c. You should now be on the Login Page for vControl Cloud Services. To create a new account, you should click on the “Sign up now” link circled here in orange.

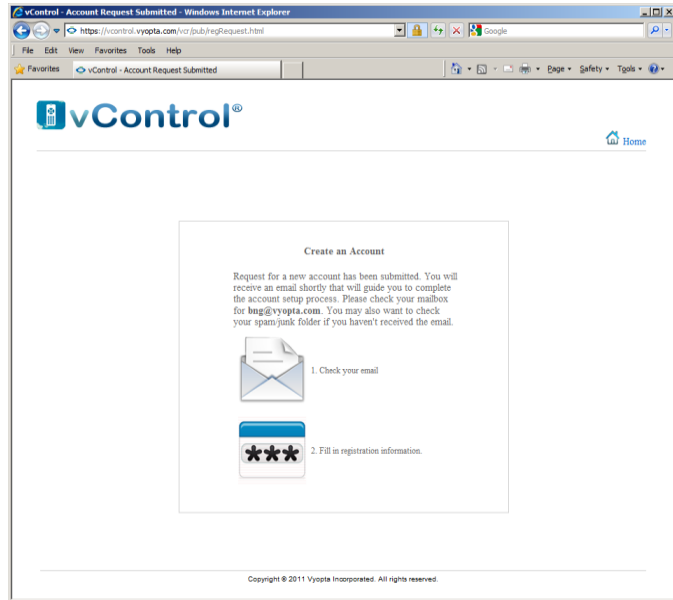


2. In the next screen, enter your email address into the input box and click “Submit.”

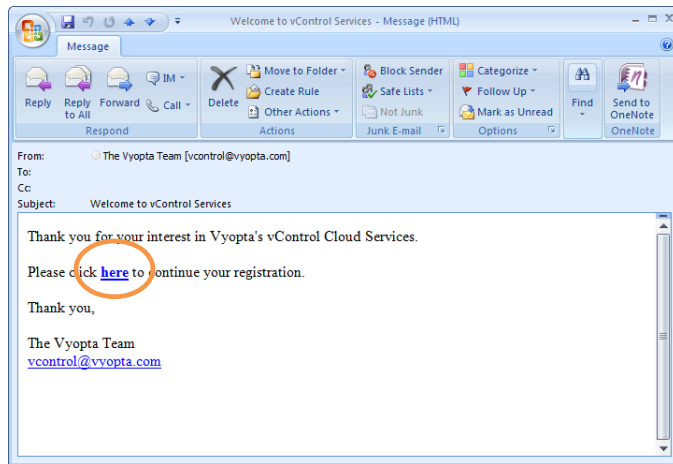
Please remember that vControl Cloud Services identifies each organization by its domain name. Using an email address from any “free” or shared service (such as Google or Yahoo!) will result in an invalid registration.



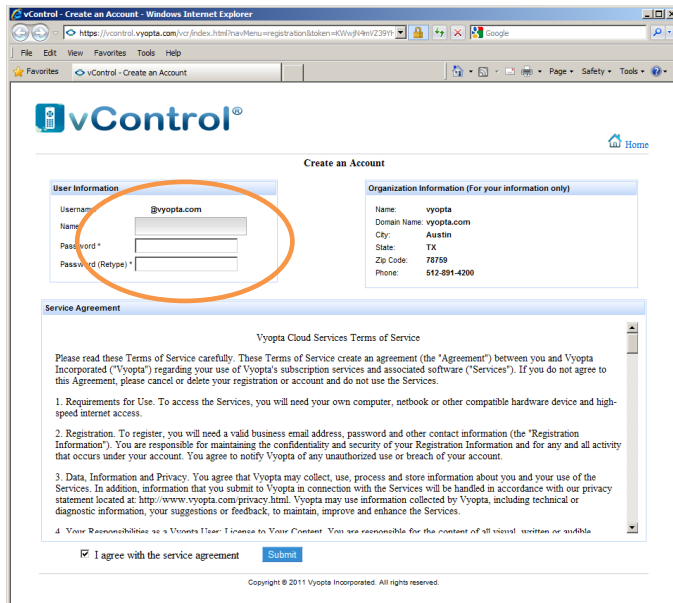
3. After submitting your email address, you will receive confirmation of your submission and an email will be sent to the registration email address with additional instructions.



4. When you receive your confirmation email. A link will be provided for you to confirm the validity of the account. Please click the link in email to continue registration process

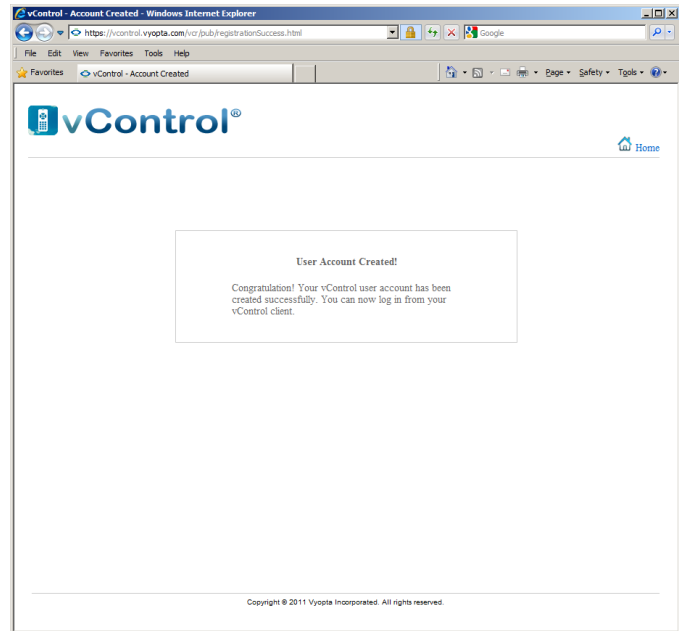


5. The link in the email will take you to an account creation page where you will be prompted to enter your name and a password for your account. (Circled in orange)

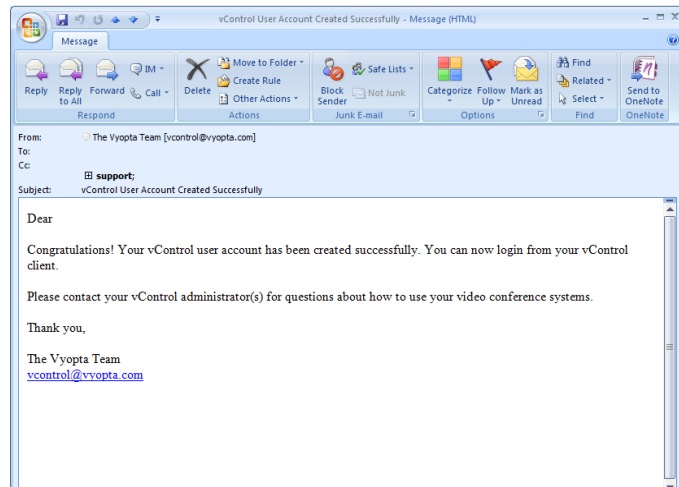


Additionally, the terms of services for Vyopta's vControl Cloud Services are provided for your review. Please take a moment to read them and if you agree, check the box and click "Submit." If you are not the first registrant, your organizations information will be displayed in a box to the right.

6. Once you have completed the steps above, you will be notified if your account has been successfully created.



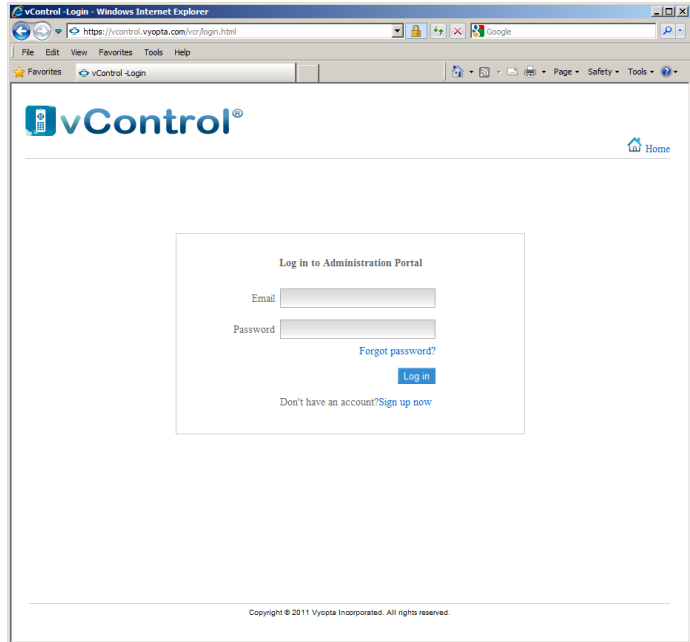
7. Additionally, you will receive an email confirming account creation, which will also copy your organizations vControl Administrator to inform them of your enrollment.



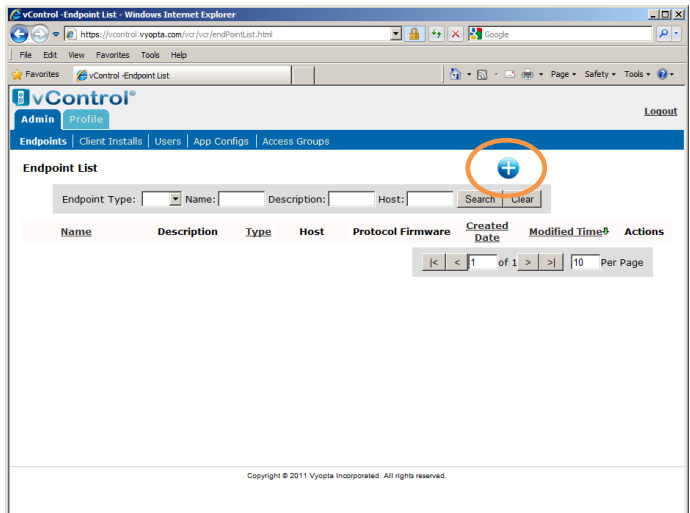
III. Adding Endpoints

Adding endpoints for the vControl Cloud Services is accomplished via the web portal. However, you must be a vControl Administrator for your organization to have the management rights to add or edit any endpoint information for your organization.

1. To access the Administrative functions
 - a. Use a web browser to navigate to the “Administration Portal” located at the following web address:
<https://vcontrol.vyopta.com/vcr/login.html>
 - b. Enter your email address and password when prompted and click “Log In.”

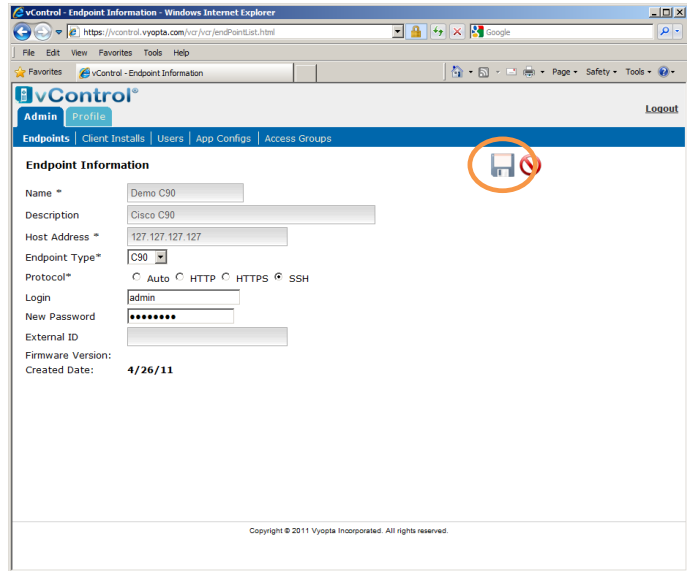


2. On the next screen, click the “+” button towards the top left or the page to add an endpoint. (Circled here in orange)



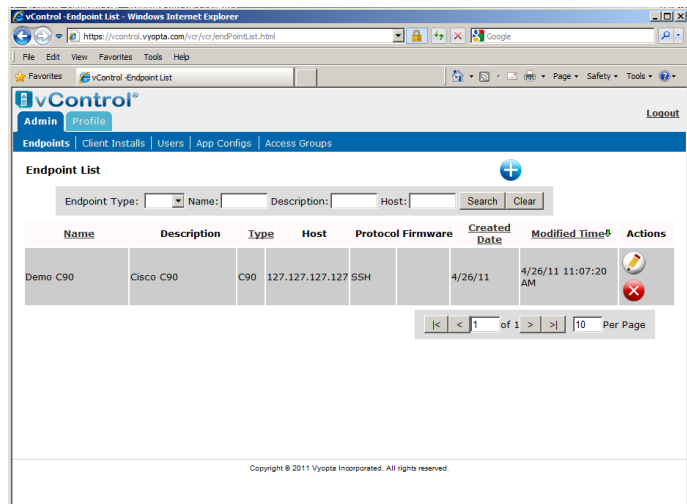
3. Enter all endpoint information in the input boxes and click on the save icon (circled in orange). All input boxes with an asterisk are required.

NOTE: For performance purposes, please select SSH for any Cisco TelePresence C-series codec that has been updated to firmware TC4.x or newer.



4. Once you save the new endpoint, you will be taken back to the Endpoint List. All available endpoints will be listed:

NOTE: Vyopta's vControl Cloud Services initially provides two (2) free endpoint registrations. If your organization would like to register more than two (2) endpoints, additional licenses are required. Please contact Vyopta or an authorized Vyopta reseller to purchase additional endpoint registrations.



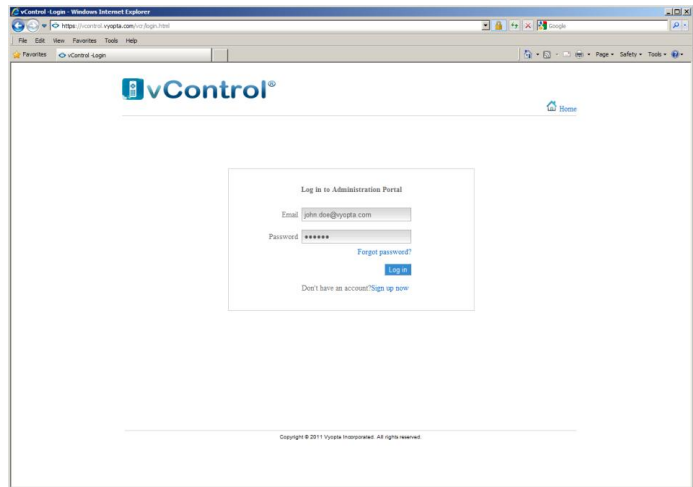
IV. User Management

Vyopta vControl Cloud Services users can edit their user information.

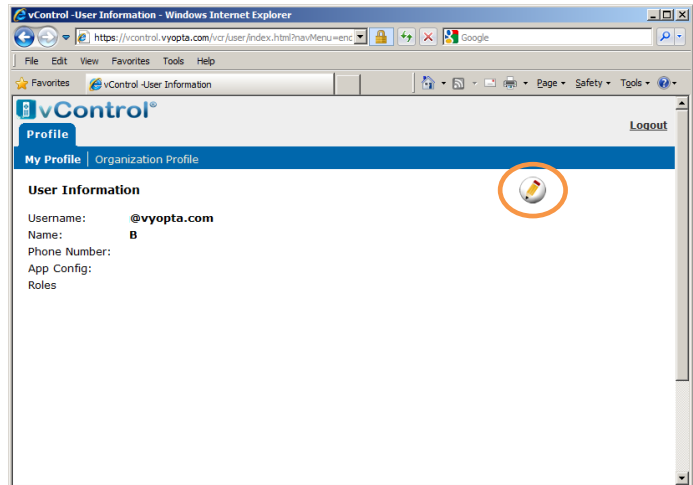
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- b. Enter your email address and password when prompted and click “Log In.”

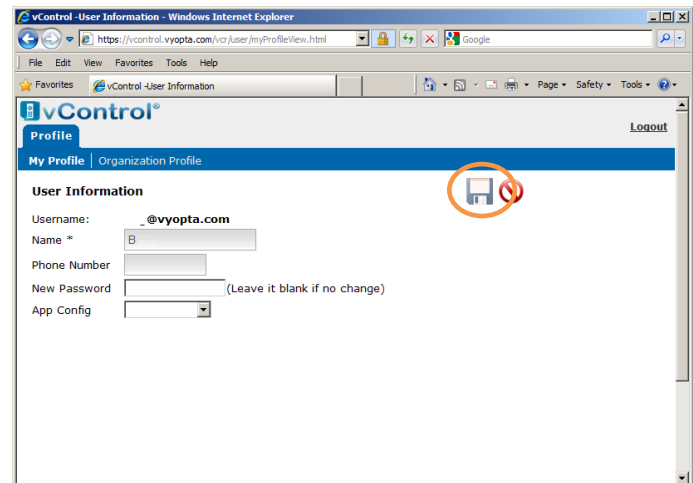


2. Once you are logged into the system, you will see your Profile. Select the “Edit” icon (pencil – circled in orange).



3. Enter any edits to your phone number, password and App Config, the click save icon to save your changes (circled in orange).

Note: App Configs are create by the administrators.



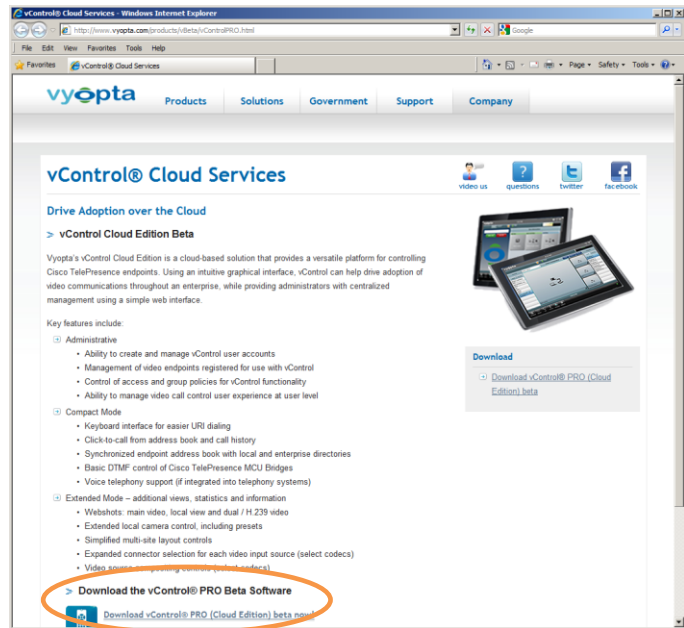
V. Download and Install the vControl Client Software

To use the vControl Cloud Services, you must also download and install the vControl client software on your PC.

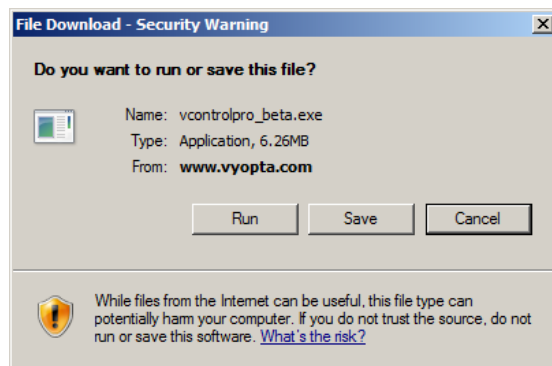
1. Using a web browser, navigate to the Vyopta vControl Cloud Services page at the address:

<http://vcontrol.vyopta.com>

You will find the a link to download the latest version of the vControl client where it says **“Download vControl Pro (Cloud Edition) beta now!”** Click on the link to start the download. The link is indicated here with an orange circle.



2. We suggest that you save the file locally when you are prompted to do so, and make note of the location where the file is saved.



3. Install the software by running the downloaded executable file. In our example, the file would be listed as “vcontrolpro_beta.exe”

Once you start running the executable file, the InstallShield Wizard will guide you through the process.

NOTE: Installation of client software requires local administrative rights.

VI. Starting the Client Software


To use your vControl client software and the vControl Cloud Services, please follow the initial steps:

1. Start the vControl client software. You can do so by accessing the program in two manners:

- Start Menu ->All Programs->Vyopta->vControlPro->vControlPro
- Or -
- Click on the “vControlPro” program shortcut on the desktop

2. The vControl client software will prompt you with a login box.
Type in your email address and password to log into vControl Cloud Services.

NOTE: Checking the “Remember Login Info” box will save your credentials and allow automatic login each time you run the vControl client software. Checking this box is not recommended if you are using a shared copy of the vControl client software (i.e., a conference room PC).



The screenshot shows the vControl PRO login window. It features a title bar with the text "vControl® PRO". Below the title bar, there are two input fields: "Email Address" containing "john.doe@vyopta.com" and "Password" containing "*****". A checkbox labeled "Remember Login Info" is checked. Below the input fields are two buttons: "Login" and "Cancel". A link labeled "Forgot your password?" is positioned below the buttons. At the bottom of the window, there is a link "Don't have an account? Sign up for free" and the version number "2.0.0.777" in the bottom right corner.